Call for Abstracts

CAG2022: Closing the Research-Practice Gap: Knowledge Mobilization & Implementation Science

October 20-22, 2022 | Regina, Saskatchewan, Canada

This is your invitation to participate in CAG2022, the 51st Annual Scientific and Educational Meeting of the Canadian Association on Gerontology. Abstracts must be submitted electronically no later than May 2, 2022, as detailed below.

General Information

The Canadian Association on Gerontology (CAG) is pleased to announce a Call for Abstracts for CAG2022, our **51st Annual Scientific and Educational Meeting**. The meeting will be held **October 20-22, 2022 in Regina, Saskatchewan at the Delta Hotels by Marriott Regina**. For more information about the conference, please visit https://cag2022.ca/.

The meeting is your opportunity to share your research and other work in the field of aging with your national and international colleagues from a diverse spectrum of disciplines. Abstracts are welcomed from all disciplines and all interests in aging, including research, practice, policy and related areas. International submissions are encouraged.

COVID-19 Precautions: In compliance with current regulations, all CAG2022 conference attendees must show proof of full vaccination status (as defined by health authorities at the time of the conference) to enter the conference meeting space and participate in the event. Additional safety measures (contact tracing requirements, mandatory wearing of masks, social distancing, etc.) may also be required. Final duty of care compliance requirements are at the discretion of CAG, based on mandated regulations of the Government of Saskatchewan and City of Regina at the time of event, and will be published prior to the event.

Submission Information

The theme of the 2022 annual meeting is '**Closing the Research-Practice Gap: Knowledge Mobilization & Implementation Science**'. Individuals are encouraged to submit abstracts which address this theme, although all submissions will be given equal consideration. Organizations are invited to make presentations that showcase their initiatives, programs or best practices.

Abstracts may be submitted for oral, poster, symposium and workshop presentations. *All forms of presentation are considered of equal professional status*. The Scientific Committee makes decisions concerning abstract presentation type; *please note, the decisions of the Scientific Committee are final.*

Proposals must be submitted electronically. Proposals that are properly submitted by **May 2, 2022** will be considered for presentation at the meeting. The instructions for submitting an abstract are detailed in the sections below.

Review Tracks

During the submission process (on step 3), you will be asked to submit your abstract to an appropriate track for abstract peer-review, as follows:

- Biological Sciences
- Clinical Practice
- Health Sciences
- Humanities
- Policy and Programs
- Psychology & Behavioural Sciences
- Social Sciences
- Teaching and Learning in Gerontology

Rules for Participation

Organization and Review Process

The meeting will be organized according to common themes of the abstracts. Each abstract will be reviewed by the division to which it is submitted (the Division Chairs reserve the right to move submissions into another division) to ascertain:

a) whether the subject matter is appropriate and suitable for the meeting;
b) whether instructions and presentation format requirements described in this Call for Abstracts were followed; and
c) the overall quality of the abstract.

Criteria for evaluating the quality of abstracts include originality of ideas and methods, concise presentation of methods and results, clarity of theoretical and/or applied implications, and quality of writing. For example, a list of topics to be covered or a statement that "results will be discussed" is not sufficient. Abstracts not meeting these criteria will be rejected. Any abstract that has been previously published or presented at any other national or regional meeting is not acceptable for presentation at this meeting. However, new aspects of the previously published or presented material may be considered. All applicants are bound by ethical rules that prohibit plagiarism in writing or oral presentations. The CAG will try its utmost to avoid scheduling conflicts.

Who May Submit

Submissions are encouraged from all stakeholders who work or have an interest in the field of aging. Abstracts may focus on research, practice, programs and/or policy in gerontology and geriatrics.

Students and Seniors: The CAG is committed to student and senior participation at its meetings and this is reflected in a significantly lower registration fee. **Graduate and post-graduate students may submit abstracts for consideration in the CIHR-IA Student Poster Competition. CAG student members may also apply for consideration for a travel grant from the CAG Legacy Fund.**

CAG Membership: CAG Members receive a discounted registration rate. If you wish to become a member of the CAG, please visit our website for more information: https://cagacg.ca/membership

How to Submit

Abstracts **must be submitted via the CAG2022 website** per the instructions at the end of this document. Please read <u>ALL</u> the instructions carefully before completing the abstract form.

Abstracts may be submitted in either English or French. These abstracts will be published in the language submitted, which should reflect the language of presentation. Changes to submitted abstracts will not be accepted after the deadline.

Abstracts must be submitted by May 2, 2022.

Upon Acceptance

The abstract submitter (the person who submits the abstract, whether or not an author on the abstract) will be informed of the status (accepted/rejected) of their submission as soon as possible after reviews are completed. Accepted authors will be advised of registration deadlines to confirm places in the program at that time. *Please note, the decisions of the Scientific Committee on the form of presentation (oral, poster, workshop) are final.*

Meeting Participation / Registration

> **All individuals attending the conference (*including presenters*)
> are required to register and pay the registration fee.**

This includes <u>**ALL**</u> presenters, chairs and organization representatives who are in attendance at the conference. Full conference and one-day fees will be available. For more information, please visit https://cag2022.ca/registration.

Publication Information

Presenters at the CAG Meeting are encouraged to submit their papers for publication in the *Canadian Journal on Aging*. For more information on submitting to the *Journal*, please visit https://cagacg.ca/cja/

Audio-Visual Equipment Requests

Audio-visual equipment available for presentations include: 1 laptop computer running Windows; 1 LCD projector; and 1 screen. **All other equipment must be arranged and paid for by the presenter to the audio-visual company**.

Presentation Formats

There are four formats for presentation in the Annual Scientific and Educational Program. *All formats are of equal professional status.*

1. Posters

The Poster Session is a display presentation. Material is mounted on a poster board, which is staffed by the author (this is mandatory) for a designated period of time. Abstracts must be informational and must report on work completed. The format for a poster session is the same as for papers. See below for information regarding abstract forms and content.

2. Symposia

A symposium is a collection of papers contributed by a group of individuals, usually from different institutions/organizations, on a single theme. Each participant gives a paper relevant to the theme. The chair leads the symposium and discusses the papers as they relate to each other and the overall topic. Symposia are 90-minute sessions allowing for presentation and discussion.

Symposium proposals are not to exceed 250 words. Individual abstracts for each presentation, not exceeding 250 words, must accompany the symposium proposal.

3. Papers

Individual presentations allow for a brief overview of the major points / highlights of a particular research project or program. Either a scientific or a professional paper may be submitted for presentation at the meeting. Papers are limited to 15 minutes (10 minutes for presentation and 5 minutes for discussion). Paper presentations must report on work completed.

Abstracts are not to exceed 250 words and should include the following information:

a)   a short statement of the objectives
b)   method
c)   results
d)   conclusions

4. Workshops

Workshops are informal seminars that allow for the demonstration and application of techniques and skills. These are 90-minute sessions allowing for in-depth presentation and discussion.

Workshop abstract submissions are not to exceed 250 words. The abstract (one per workshop) should include the following information:

a)   title of workshop
b)   statement of purpose and objectives
c)   workshop format (e.g., interactive process)

5. Sponsored Events

CAG2022 offers numerous opportunities for sponsored events before and during the conference, as detailed below. Please also see the [CAG2022 Sponsorship & Exhibiting Prospectus](#) for more information.

PRE-CONFERENCE EVENTS

Pre-Conference Events are sponsored sessions designed to enable more in-depth exploration of a particular topic. Pre-conference workshops will be held on Thursday, October 20, 2022, and may be half- or full-day length. Separate registration fees will apply for participants at these sessions. Please note that space for pre-conference workshops is limited.

SPONSORED SYMPOSIUM OR WORKSHOP

These sessions take place during the CAG2022 conference days (October 21 & 22, 2022). You control the content of the session and you'll benefit from the diverse spectrum of delegates attending CAG2022. Sponsored symposia and workshop sessions are offered preferred rooms and program times.

Please do not submit abstracts for sponsored events through the electronic system. For more information about hosting a pre-conference event, please view the [CAG2022 prospectus](#) and/or contact the CAG at contact@cagacg.ca.

Instructions for Submissions

Please note: We are using an updated version of the Oxford Abstracts abstract submission system. If you have submitted an abstract to previous conferences, you'll notice some changes to the submission process. Revised instructions are below; if you encounter any difficulties or require any assistance, please contact us at conference@cagacg.ca.

> Please make sure your email system is set to allow messages from
> **support@oxfordabstracts.com**, **sendmail@oxfordabstracts.com**, and
> **conference@cagacg.ca**
>
> This will ensure you receive abstract submission and decision notices. **You should receive a confirmation when you submit your abstract.** If you do not receive these confirmations, please check your 'spam' folders or contact us at conference@cagacg.ca.

To submit an individual abstract for oral, poster or workshop presentation:

1. To begin your abstract submission, go to the abstract submission website:
   a. https://app.oxfordabstracts.com/stages/3427/submitter
2. Register to access the abstract submission system (you will need to do this only once).
3. Follow the on-screen instructions to complete your submission
4. **CIHR-IA Student Poster Competition:** The competition is open to graduate and post-doctoral students only. To submit your abstract for consideration in the competition, follow the directions presented in **Steps 1 and 2** in the abstract submission system. Abstracts submitted to the student poster competition will be considered for poster presentation only.
   a. Poster submissions by Masters, Doctoral and Post-Doctoral Fellows are short-listed for the Institute on Aging's poster competition through the peer review process. All poster abstracts submitted by graduate students and post doctoral fellows by the submission deadline are considered, and the top-ranking subset in each category are automatically included as candidates in the Institute on Aging's prestigious student poster competition. In the event that your abstract is not accepted for the competition, it will be considered for a general student poster session. For more

information, please view the instructions for the CIHR-IA Student Poster
Competition.

5. **Important information**

   a. All abstract notifications will be sent to the e-mail address of the **abstract submitter**. *It is the responsibility of the abstract submitter to distribute the information to any presenting authors and/or co-authors.*

   b. The abstract title and abstract will be printed in the program as entered. Please **do not use all caps** in the title or abstract.

   c. The system will not accept abstracts longer than 250 words.

   d. If you are an author on the abstract, you must include your **own name and affiliation** on step 2.

   e. The language of your presentation must match the language used in your abstract title.

   f. You may edit your abstract until the submission deadline.

   g. Please review the "Abstract Submission Do's and Don'ts" at the end of this document.

   h. If you require assistance, please [consult these help pages](#), or contact us at conference@cagacg.ca.

To submit a symposium proposal:

1. To begin your symposium submission, go to the [symposium submission website](#):
   a. https://app.oxfordabstracts.com/events/2698/symposia/create
2. Register to access the abstract submission system (you will need to do this only once)
3. Follow the on-screen instructions to complete your submission
4. **To add abstracts to the symposium session:**
   a. *Invite users to attach submissions*
      i. After submitting your symposium, you will be prompted to enter the email addresses of authors who should be invited to submit abstracts to your proposed symposium. Authors will receive instructions via email for how to submit abstracts to your symposium.
      ii. Click 'Invite'" to send the invitations
   b. *Submit abstracts yourself*
      i. Click the "Submit an Abstract" button from the symposium confirmation page to complete your abstract submission; at the end of the submission process you'll be given the option to attach your abstract to your symposium
         OR
      ii. Click "Submit an Abstract" from the symposium submission in your conference dashboard (available after logging into the abstract system)
5. **Important information**
   a. All notifications will be sent to the e-mail address of the **symposium submitter**.
   b. The abstract title and abstract will be printed in the program as entered. Please **do not use all caps** in the title or abstract.
   c. The system will not accepted abstracts longer than 250 words.
   d. If you are an author on the abstract, you must include your **own name and affiliation** on step 2.
   e. You may edit your symposium submission until the abstract deadline.
   f. Please review the "Abstract Submission Do's and Don'ts" at the end of this document.
   g. If you require assistance, please [consult these help pages](#), or contact us at conference@cagacg.ca.

Abstract Submission "Dos" and "Don'ts"

Please Do...	Please Don't...
• Follow the submission directions outlined above	• Enter your title in ALL CAPS
• Submit your abstract to the appropriate track	• Include other information in the abstract title (such as your name, affiliation, address)
• Limit your submission to 250 words	• Include your degrees or any other information with your author(s)' names
• Submit your abstract by May 2, 2022	• Include street addresses in your affiliation information
• Consider becoming a CAG member if you don't already belong to Canada's premier multidisciplinary association of those who work or have an interest in the field of aging!	• Submit your abstract to symposium sessions unless invited to do so
• Review our Frequently Asked Questions or contact us if you need help!	• Use bullet points, tables or reference lists in your abstract

ALL MATERIAL MUST BE RECEIVED BY MAY 2, 2022
Thank you for your submission!